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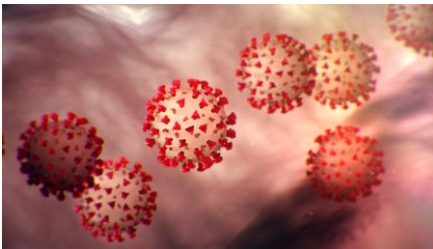
ESI – U.S. Senate Productivity Award Winner for Virginia

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ESI'S JUNE GENERAL MEMBERSHIP MEETING CANCELLED

In the interest of safety for our members and staff, ESI has decided to cancel the June General Membership Meeting. We look forward to seeing you at the next General Membership meeting, which is scheduled to be held in December.



ESI'S OPERATING STATUS IN RESPONSE TO CORONAVIRUS

As the virus responsible for COVID-19 spreads throughout Northern Virginia (as well as the rest of the United States), ESI has made changes to business operations and services in an effort to continue supporting our members and partners while adhering to CDC Safety Guidelines.

We encourage you to visit the websites of our partnered jurisdictions for information on their operating status during this time:

- [City of Alexandria](#)
- [Fairfax County](#)
- [Loudoun County](#)
- [Town of Leesburg](#)

In addition to their operating status, each jurisdiction provides information on services provided to residents, guidance on ways to stay safe and healthy through this pandemic, and news on how the jurisdictions are responding to updates from the

CDC, State and Federal Government. We hope you take the time to browse these resources and keep yourself informed on what's happening in your local area.

ESI Chantilly Office Operational Hours – It is our intent to maintain normal business office hours (8:00am – 4:30pm, Mon-Fri) in our central office in Chantilly in order to best serve you. Due to impacts of the current virus and illnesses, we are operating with reduced staff presence in the office with the rest of staff teleworking. While we are striving to conduct our services via electronic means as best as possible, we want to ensure you that we will be present in the event that you need to drop something off or call with questions or concerns. Please feel free to contact us at (703) 263-2232 or via e-mail.

ESI Plan Review Procedures – It is our commitment to continue working with you diligently on your plan submissions and we invite you to contact our ESI Senior Staff Engineers directly to coordinate plan submissions, meetings, peer reviews and any other plan-related need that you have. For information on changes made to plan submission, please view our current [Plan Submission Directions](#) on our website or contact the engineer working with the jurisdiction you plan to submit to:

- City of Alexandria/Fairfax County (backup): Jerry Kitchens – (703) 999-4553 or jkitchens@esinova.org
- Fairfax County: Sohaila Shekib – (703) 615-6785 or sshekib@esinova.org
- Loudoun County/Town of Leesburg: Gary Newlen – (703) 615-4943 or gnewlen@esinova.org

At this time, the Herrity building is closed to the public and the ESI Fairfax office is unable to accept

visitors. Please coordinate plan submissions for Alexandria and Fairfax through Jerry Kitchens or Sohaila Shekib.

The ESI Loudoun office is currently still accepting paper plans for drop-off. Please coordinate plan submissions for Loudoun or Leesburg through Gary Newlen.

ESI Classes – ESI has cancelled or suspended all LDE and PD classes through the end of April 2020. All students who have registered for these impacted classes have already been notified of this action and ESI’s steps to ensure that they receive the classroom experience within the near future, and when we believe that it is safe to do so.

Spring LDE Classes – This series of classes is paramount to our members and their staff who wish to become DPE Eligible. Accordingly, ESI has rescheduled the affected classes so that those students should be able to complete this Spring semester by the end of June 2020. This will prepare them for the subsequent Semester 2 beginning this Fall.

Professional Development (PD) Classes – The PD classes through the end of April have been rescheduled to take place in September 2020. This should enable our members to take the required classes of their choice with some minor delay.

If COVID-19 impacts our area past April of this year, we will make other necessary changes and rescheduling as soon as possible, and advise you at our earliest ability to do so.

ESI Plan-Related Meetings (e.g. Peer Review, Facilitation, and Pre-Submission Meetings) – All of ESI’s Partner jurisdictions have indicated a directive to minimize face-to-face contact. So that our public and private sector members can continue to meet and discuss plans via online “virtual” meetings, ESI has procured services through Microsoft Teams and GoToMeeting for instances when ESI needs to facilitate a virtual meeting. ESI staff can also use whatever platform members or jurisdictional staff prefer for meeting virtually.

ESI Committee Meetings (e.g. Fairfax Committee, Loudoun Committee, Leesburg Committee, Alexandria Committee, and other leadership committees) – ESI recognizes the continuing need to conduct these meetings as best as

possible while avoiding personal contact and maintaining proper social distancing. Consequently, ESI has been using an audio conferencing capability to conduct meetings which must be held in a timely manner. If the Chairmen of those committees feel that a meeting can be waived or rescheduled, we certainly endorse doing so until it is determined safe to resume normal meeting protocols. Or, if there is a pressing need to convey information, email communications, conference calls or similar methods are effective tools.

Thank you for your continued support, patience and understanding as ESI follows suit with our many business partners to continue our valuable services while keeping everyone safe and healthy.



FAIRFAX COUNTY ELECTRONIC PLAN SUBMISSION PROCESS CHANGES

Effective April 20, 2020, engineers must submit the following plan types through [ProjectDox](#), including the ten new plan types in bold:

- **Public Improvement Plan (PI)**
- **PI Revisions (PIV)**
- **Rough Grading Plan (RGP)**
- **RGP Revisions (RGPV)**
- **Subdivisions (SD)**
- **SD Revisions (SDV)**
- **Conservation (CON)**
- **CON Revisions (CONV)**
- **Subdivision Grading Plans (SDGP)**
- **Site Plan Grading Plan (SPGP)**
- Site Plans (SP)
- Site Plan Revisions (SPV)
- Minor Site Plans (MSP)
- Minor Site Plan Revisions (MSPV)
- Infill Lot Grading Plans (INF)
- INF Revisions (INPV)

Effective immediately, requests for the plan types listed above will no longer be accepted through Sharefile. Please hold submissions for these plan types until April 20 and submit via ProjectDox.

For plans that were submitted through Sharefile after April 11, engineers may be asked to resubmit using ProjectDox. This resubmission through ProjectDox will ensure that the plans are logged in, distributed, reviewed and returned more efficiently.

Any site-related plans not listed above should be submitted through [Sharefile](#), including the following:

- Plats
- Waivers
- Soils Reports
- Parking Studies
- Any other plan types not listed

The following links provide further guidance on the electronic submission process: [LDS Operational Status](#) and [ePlans](#).

PROVIDING EDUCATION CONTINUITY

ESI saw great attendance in our Professional Development program until classes had to be suspended due to the COVID-19 pandemic. Classes planned for late March and April have been rescheduled, extending the PD academic season into September. All classes in May and June, that lend themselves to an online format, will be held online only at the regularly scheduled date and time. Instructions for accessing each online class will be sent the morning of the class. The site visit to Trap Rock Water Treatment Facility (P515-20) will hopefully be rescheduled later this year. Please visit our website's Education page for an updated list of remaining classes at www.esinova.org/education.

Our goal to provide meaningful options to meet your annual requirement of three electives is a greater challenge if distance learning becomes necessary. Over the last few years, we have striven hard to make classes interactive and more engaging by promoting practical exercises and alternatives to written assessments. This will likely not be possible for online-only classes, but we will endeavor to provide the best educational opportunities possible given the physical constraints to which we may be forced to succumb.

If further adjustments to class schedules are warranted in the future, we will send an advisory to our members at the earliest possible time.

REMAINING 2020 PROFESSIONAL DEVELOPMENT CLASSES

Enroll at <https://learn.esinova.org/>

P515-20, Potomac Water Supply Program: Loudoun Water's Response to Future Water Demands, **TBD**

P509-20, Geology of the Washington, DC Region: An Engineering Perspective, May 21 (**Tentatively Online**)

P518-20, Alternative Energy, May 28 (**Online**)

P517-20, Locally Administered Programs, June 4 (**Online**)

P510-20, Time Management for Frantic Professionals, **Cancelled**

*P519-20, Focus Group Workshop, August 19

*P511-20, Green Buildings & Developers: How to "Plant" the Idea and Why It Is Not Really That Hard, September 3

*P512-20, Pump Station Design, September 10

*P513-20, CFC Headquarters Site Visit, September 17

*P514-20, Promoting Comprehensive Planning & Affordable Housing in Virginia, September 24

*P516-20, Show Me the Money: Funding Sources for Large Partnership Projects, October 1

* Presently scheduled to be held in the ESI classroom. Students will be notified of any changes.



PLEASE JOIN US!!

You are invited to join ESI's Focus Group Workshop (P519-20) when we meet on Wednesday, August 19, from 9:00 am—1:00 pm to develop ESI's academic curriculum for 2021. Participation in this important component of our education program will fulfill one elective requirement for the current academic year and provide 4 PDHs! Lunch will be provided. Enroll in this workshop through our LMS training site, learn.esinova.org, or give us a call at 703-263-2232.

OUTSTANDING ESI INSTRUCTORS FIRST QUARTER

Please join ESI in congratulating these instructors in the first quarter who fulfilled their teaching commitments with excellence. The following instructors gave presentations that were rated “outstanding” by at least 95% of their students—a truly outstanding accomplishment!

Professional Development Classes

- Andrea Raggambi, Bohler Engineering, Communicating for Success
- Frank Sokoloski, Rice & Associates, & Obadyah Food, Bowman Consulting Group, Remote Sensing Yesterday and Today
- Ken Garrison, HCCA; Tom Rodgers, SW Rodgers; Mike Trabucco, Shirley Contracting; David Yergin-Doniger, WG Construction; PJ Heflin, Concrete Pipe & Precast, Constructability



Becky Newlen is Retiring

After an extensive career in education, culminating in her many years working with ESI students and instructors, Becky Newlen will be retiring in August to enjoy time with her grandchildren and family. We celebrate this new, exciting phase of life for her and will greatly miss her as a friend and valued staff member, as well as all that she has contributed to the betterment of our members over the years.

ESI will begin recruiting soon for a qualified and experienced education professional to continue the great role and services that Becky and her predecessors have offered to ESI and its members. If you know of any professionals who might be qualified and interested in considering this role, please feel free to contact, or direct them to, Jeff Blackford or Brittany Kitchens.



FAIRFAX COUNTY PLAN REVIEW STATISTICS FOR MAR 2019 TO FEB 2020

| | 2019 March | 2019 April | 2019 May | 2019 June | 2019 July | 2019 Aug | 2019 Sept | 2019 Oct | 2019 Nov | 2019 Dec | 2020 Jan | 2020 Feb | 12Mth Avg |
|--|---------------|---------------|-------------|--------------|--------------|-------------|--------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Total # of Major Plans Reviewed | 19 | 18 | 18 | 13 | 15 | 11 | 18 | 14 | 28 | 15 | 10 | 14 | 16.0 |
| % of Total Submitted Plans Acceptable | 79% | 94% | 50% | 77% | 93% | 100% | 61% | 79% | 71% | 86% | 88% | 100% | 78% |
| Total # of DPE Plans Submitted | 13 | 16 | 16 | 11 | 13 | 8 | 18 | 13 | 21 | 12 | 8 | 12 | 13.4 |
| % of First Submission Plans Acceptable | 60% | 100% | 40% | 100% | 100% | 100% | 56% | 50% | 60% | 80% | 87% | 100% | 64% |
| % of Second Submission Plans Acceptable | 100% | 94% | 63% | 100% | 86% | 100% | 67% | 100% | 88% | 84% | 100% | 100% | 80% |
| Total # of non-DPE Plans Submitted | 7 | 2 | 1 | 4 | 1 | 1 | N/A* | 1 | 5 | 3 | 2 | 2 | 2.4 |
| % of First Submission Plans Acceptable | 0% | 100% | 0% | N/A* | N/A* | N/A* | N/A* | N/A* | N/A* | N/A | 0% | 100% | 34% |
| % of Second Submission Plans Acceptable | 100% | 100% | N/A* | 100% | 0% | 100% | N/A* | 100% | 80% | 100% | 100% | 0% | 87% |
| Total # of DPE Plans to Bond | 3 | 4 | 4 | 2 | 5 | 3 | 7 | 7 | 2 | 7 | 3 | 3 | 4.2 |
| Total # of non-DPE Plans to Bond | 1 | 5 | 5 | 2 | 3 | 5 | 2 | 1 | 3 | 2 | 3 | 1 | 2.8 |
| Avg # Days for DPE Plans to Reach Bond | 290 | 272 | 282 | 451 | 255 | 170 | 292 | 343 | 232 | 254 | 296 | 296 | 286 |
| Avg # Days for non-DPE Plans to Reach Bond | 588 | 431 | 367 | 269 | 371 | 242 | 670 | 392 | 263 | 281 | 304 | 91 | 355 |
| Avg # of Submissions for DPE Plans to Reach Bond | 2.3 | 2.3 | 2.0 | 3.0 | 1.8 | 2.0 | 2.9 | 2.7 | 2.5 | 2.7 | 2.7 | 3.0 | 2.3 |
| Avg # of Submissions for non-DPE Plans to Reach Bond | 2.0 | 2.8 | 3.0 | 2.0 | 3.5 | 2.2 | 3.4 | 4.0 | 2.3 | 3.5 | 2.3 | 2.0 | 2.8 |

N/A* = No Plans



EVENTS

April

4/22 Fairfax Committee Meeting Cancelled

May

5/6 Leesburg Committee Meeting 9:00am
 5/12 Loudoun Committee Meeting 3:00pm
 5/20 Executive Board Meeting 11:30am
 5/27 Fairfax Committee Meeting Cancelled

June

6/2 Alexandria Committee Meeting 1:00pm
 6/17 Board of Directors Meeting 11:30am
 6/17 ESI General Membership Meeting Cancelled
 6/24 Fairfax Committee Meeting Cancelled