



**ENGINEERS AND SURVEYORS INSTITUTE**  
 "A public/private partnership"  
**TOWN OF LEESBURG, VIRGINIA**  
**MINIMUM SUBMISSION REQUIREMENTS**



**ROUGH GRADING PLAN**

PROJECT NAME & #: \_\_\_\_\_  
 SUBMITTING FIRM: \_\_\_\_\_ PHONE #: \_\_\_\_\_  
 SUBMITTING ENGINEER: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_  
 REVIEW DATE: \_\_\_\_\_ ESI REVIEW TEAM: \_\_\_\_\_

All references are to Section 10-130 of the Town of Leesburg Design and Construction Standards Manual, unless otherwise noted.

(Column abbreviations: OK = Addressed; REV = Revisions required; N/A = Not Applicable)

Code Reference	Description	Sheet	OK	REV	N/A	Line
A.	Is drawn at a scale not greater than one inch equals 50 feet					1
B.	Indicates existing topography and the topography proposed at the conclusion of rough grading operations					2
C.	Has a maximum contour interval of two feet					3
D.	Demonstrates that the site shall be adequately drained and will not pond stormwater after rough grading					4
E.	Does not rely upon or indicate any future drainage systems which may be proposed as part of the construction drawing application					5
F.	Identifies the proposed erosion and sediment controls, with supporting calculations and details					6
G.	Includes stormwater management strategies and calculations for the two-year frequency storm for the site as rough graded					7
H.	Includes information and specifications pertaining to the stabilization of the site after the rough grading is completed					8
I.	Indicate areas of tree removal on the site					9

Comments: \_\_\_\_\_  
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